

STROUD PUBLIC SCHOOLS

Virtual Education

The Board of Education, the Administration and Staff of the Stroud Public Schools are committed to providing the students with a top quality learning environment in each of the areas of instruction. The Virtual Education Programs of our District are important components of our overall education program.

Students in Grades PK-12 will have access to a Chromebook (1) as determined by the District as needed for the pursuit of the appropriate educational outcomes. Curriculum and instruction will be provided by the teacher in a format adapted to the Chromebook. Many areas of technology will be utilized to provide an environment with great opportunities to maximize student academic achievement. **As at all times, students have responsibility for their learning.** The minute to minute guidance normally associated with a “traditional school setting” is changed in a virtual education environment with a different level of oversight by education personnel.

Students receiving a Chromebook (1), will retain use of the same Chromebook or comparable device throughout the duration of their educational experience within the Stroud Public Schools Virtual Education Program (unless rights are lost due to inappropriate use, discipline, violation of the contract, or other actions detrimental to the virtual education program as determined by administration). All students (Grades PK-12) will be issued a Chromebook (1) after the appropriate documents are signed for compliance and checkout. The Chromebook (1) will be picked-up on arrangement from the specific school building site.

Replacement of any equipment associated with the Stroud Virtual Education Program will be the financial responsibility of the student or parent/guardian if the District determines extensive damage exists due to abuse, negligence, or conditions that could have been prevented by the student or parent/guardian. Equipment associated with the Virtual Education program includes the Chromebook, hotspot (internet connectivity device), Chromebook bag, headphones and microphone, and other items issued and not specifically listed here not included, but are a part of the program added after contract completion. Damages resulting from abuse, neglect, or conditions that could have been prevented by the student or parent/guardian may result in vandalism charges being filed with the appropriate law enforcement authority. Repair that is necessary due to reasonable usage or ongoing maintenance due to reasonable usage will be provided by the District as determined by the District.

All Stroud Public School policies apply in the Stroud Virtual Education Program. The following further criteria are of utmost importance not only for the students’ protection, but for the protection of the District. A higher level of responsibility of the student exists regarding academic performances and for the usage and care of all areas of technology usage with the program. Student learning potential is strong, with 24/7 access to information, and the acquisition of knowledge.

Chromebook (1) as used in this agreement means the Chromebook device and all associated required equipment that may vary according to the identified needs of the student.

Stroud Public Schools Virtual Education

Chromebook (1) Information

Chromebooks (1) will be issued to individual students after student and parent/guardian signatures on all documents relevant to the program. The Chromebook (1) is for your use as a distance learning tool and is an important part of our education offering.

The **replacement** cost of the Chromebook is approximately \$350 (or the current value as established by the District), which is the responsibility of the student and the parent/guardian. This is evaluated in much the same way as a textbook in the traditional classroom. It is school property and the student and the parent/guardian are responsible for the general welfare of this device upon issue to the student. Other associated required pieces of equipment also have replacement costs which are a part of this responsibility.

The Stroud Public Schools may wish to have the Chromebook (1) returned to the school for maintenance or other considerations from time to time, although we believe this to be on a limited basis. The student must comply with this request in a timely manner not to exceed one (1) school day. A replacement will be provided unless there are issues related to a disciplinary action, abuse of a Chromebook (1), or other extenuating circumstances determined by the administration.

Failure to turn in the Chromebook (1) will result in a report being filed with the police or other law enforcement and reported as stolen. If you report your Chromebook (1) as stolen to the school, the school will assist you in filing a report to law enforcement. The responsibility for payment of the Chromebook (1) to the school still rests with the student and/or parent/guardian.

Students who require a separate device for internet connectivity for the operation of the Chromebook (1) will bear the same responsibility for that device as described above relating to the Chromebook.(1). Students and parent/guardian will bear the full cost of replacement as determined by the District.

Chromebooks (1) that have extensive damage upon presentation to the school will result in the student and/or parent/guardian bearing the cost of repair or replacement at the terms determined by the District.

All policies of the District are applicable to the student and any usage of this equipment used in the implementation of the program as agreed upon.

Students may use their own personal computer/Chromebook or device for internet connectivity with the programs necessary for the virtual learning plan. Those devices must have the ability to utilize the learning technology used by the school. Students may find this strategy to be beneficial as there are no associated costs related to issues involving District-owned equipment provided for the student.

Chromebook (1) as used in this agreement means the Chromebook device and all associated required equipment that may vary according to the identified needs of the student.

For those who refuse to follow the guidelines set forth below, there are disciplinary consequences that follow.

CHROMEBOOK USE REQUIREMENTS

Students will:

- have constant knowledge of the location of their Chromebook (1)
- charge their Chromebook daily
- always carry Chromebook in case/bag provided (cases not available at initial checkout are to be provided as soon as possible at which time Chromebooks are to be cared for upon this provision).
- only use Chromebook (1) in ways that are appropriate
- be prepared to have Chromebook (1) or bag/case inspected at any time
- follow all rules governing use of computer and internet access
- be responsible for damage or loss caused by neglect or abuse
- report lost or stolen Chromebook (1) immediately (stolen – must file police report)
- pay for replacement cost of equipment (including any setup fees) in the event it is damaged, stolen, or is otherwise not available for expected usage
- not loan their Chromebook (1) to another student
- not share their user name and password with other students
- not allow food or drink within close proximity of their Chromebook (1)
- not disassemble any part of their Chromebook (1)
- not modify any settings on the Chromebook (1) to alter its function for the typical use in the Stroud Virtual Education Program
- not place any marks, stickers, decorations, etc. on Chromebook or bag
- not delete, copy or modify files belonging to others without prior consent
- not vandalize or damage other computers

INTERNET USE REQUIREMENTS

Students will:

- be given flexibility in the use of the internet unless they violate their rights and/or the internet code of conduct – will not use social media sites unless instructed by teacher for academic purposes
- practice good network etiquette at all times
- will not reveal personal data (including home, address, phone numbers, or numbers of others)
- will be allowed use of headphones only as directed by instructors or administrators
- will be allowed to download music for school projects only **with** teacher approval. (inappropriate music will result in discipline)
- not be allowed to download software to the Chromebook (1) without Tech Director approval
- not be involved in inappropriate use of e-mail
- not delete any folders or files that you did not create or that you do not recognize.

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- [deletion of certain files will jeopardize the operation of the Chromebook (1)]
- not play or download games on the Chromebook
- not violate copyright laws (including installation of copyrighted software)
- not create, access or process offensive or pornographic messages, pictures; use obscene or threatening language; nor use any component for harassment, bullying, hazing, or any hate related discriminatory remarks

Policy violations may result in any of the following disciplinary actions:

- 1 Removal of Chromebook (1) use pending parent conference
- 2 Mandatory parent conference
- 3 Behavior contract &/or loss of computer rights
- 4 In-school detention
- 5 Suspension or Home Based Instruction
6. Notification of outside authority/police (charges filed if appropriate)
7. Other actions as determined appropriate by school administration

The Chromebook (1) is considered to be a school supply or resource – just like a textbook. Students will be required to bring their school issued Chromebook or their own device to every class every day. The Chromebook is reasonably expected to be charged each day for classroom use. Students who do not bring their Chromebook as indicated to class will face the following actions as disciplinary options:

- Verbal warning
- Detention
- ISD
- Suspension
- Home Based Instruction
- Other actions deemed appropriate by the Administration

NOTE: Students who leave the District must return the computer to the District before leaving. Records will not be released until Chromebook (1) is returned. Chromebooks (1) not returned will be reported to the police or other law enforcement as stolen and charges will be filed. The Chromebook (1) is the property of the Stroud Public Schools.

As part of this agreement, student and parent acknowledge that Stroud Public Schools is not responsible or liable for any presumed personal damages resulting in any personal loss of the student or parent/guardian related to use or possession of the Chromebook(1).

Chromebook (1) as used in this agreement means the Chromebook device and all associated required equipment that may vary according to the identified needs of the student.

STROUD PUBLIC SCHOOLS

Virtual Education Program

My Commitment to Proper Care and Use of My Chromebook

- I will take good care of my Chromebook (1) and know that I will be issued the same or comparable Chromebook (1) **each year**—as long as I attend the Stroud Public Schools. The Stroud Public Schools determines the parameters of usage at all times.
- I will never leave the Chromebook (1) unattended.
- I will never loan out my Chromebook (1) to other individuals.
- I will know where my Chromebook (1) is at all times.
- I will charge my Chromebook's battery daily.
- I will keep food and beverages away from my Chromebook (1) since they may cause damage to the computer.
- I will not disassemble any part of my Chromebook (1) or attempt any modifications or repairs.
- I will protect my Chromebook (1) by only carrying it while in the case provided. (at the time the case/bag is provided)
- I will use my Chromebook (1) in ways that are appropriate and educational.
- I will not write on, or place stickers, decorations, etc. on the District Chromebook (1), power cords, battery, carrying case, internet connectivity device, or other component associated with the Stroud Virtual Education Program
- I understand that my Chromebook (1) and carrying case are subject to inspection at any time without notice.
- I will follow the policies outlined in the all areas of this Agreement at all times.
- I will file a police report in case of theft, vandalism, or other acts of an illegal nature.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to pay replacement cost all equipment and components issued for my participation in the Stroud Virtual Education Program in the event any of the equipment or components are lost, stolen, or damaged.
- I agree to return all equipment and components in good working condition the last day of school or at a time determined by the administration.

All determinations concerning the liability and responsibility of the student in regard to the care, use, possession of the Chromebook (1), and all other equipment and components of the Stroud Virtual Education Program are decisions of the Stroud Public Schools Administration.

Student & Parent Chromebook (1) Agreement

PLEASE PRINT ALL INFORMATION

Student Name _____
Last Name First Name Student ID#

Parent Name _____
Last Name First Name Social Security or Driver's License#

Parent Email Address _____

Address _____

Home Phone _____ Work Phone _____

DISTRICT TERMS AND CONDITIONS:

Before your student can have home access to the District Chromebook (1), the following criteria must be met:

1.	This form must be completed in full and signed by parent/guardian and student.
2.	By signing this document, you agree to abide by the Stroud Public Schools Virtual Education Program Agreement in total, and understand that violation of this policy may result in the total loss of the use of the Chromebook (1).
3.	Inappropriate use of the computer may also result in discipline, including suspension as set forth in policy.
4.	The use and possession of the property terminates the <u>Last Calendar Day of This Current School Year</u> (or earlier if deemed necessary by the administration).
5.	At the end of the school term, the Chromebook (1) and all associated equipment will be returned in good condition (without marks, glue, tape, stickers, graffiti, cuts, or any damage, etc.).
6.	If the Chromebook (1) is not returned by the last day of classes, it will be considered lost or stolen and reported to the police or other appropriate law enforcement.
7.	The Chromebook (1) and all associated equipment is the sole property of the Stroud School District.
8.	I also grant permission for examples of my child's schoolwork to be published on the World Wide Web as an extension of classroom studies, provided that the home address, home phone number, or student's last name are not disclosed. Note: Parents, who do not want their child's schoolwork or images published on the web, should submit this request in writing annually to their child's principal.

COMPUTER ID

Before you receive a Chromebook (1) the following information must be completed.

(Each student will receive a Chromebook (1) and all associated required equipment.

	Case/Bag
	Headphone/Microphone

Place Serial Number & or Assigned Number Here
Chromebook:
Connectivity Device:

Updates to list may be made after initial checkout as equipment availability allows.

By signing this form you are agreeing to the terms and conditions as set forth in the entire Agreement above

Signatures

Parent/Guardian Signature

Student Signature

Date

Chromebook (1) as used in this agreement means the Chromebook device and all associated required equipment that may vary according to the identified needs of the student.