

Parkview Elementary School
Home of the Tigers
2017 - 2018

119 East 10th Street - Stroud, Oklahoma 74079
Phone: 968-4711 - Fax: 968-2622
www.stroud.k12.ok.us

Mr. Joe Van Tuyl
Superintendent

Mrs. Brenda Gooch
Principal

Parkview Elementary Creed

I am a bright child.
I am unique and special.
There is no one I would rather be than me.
Today I have the courage to be the best I can be.
I am responsible for my own actions.
I can learn.
I am loved.
I will succeed!

VISITORS

Parkview now has a locked entrance at all times. Doors are unlocked daily at 7:30. They will remain unlocked until 8:15 a.m.. At 8:15 a.m. the doors are locked and visitors will need to use the buzzer system to be let in. **Parents must come in and sign in students that arrive after 8:15. If they are not signed in an absence may occur.** All visitors are asked to sign in at office and obtain a visitor pass. Passes are to be worn the entire time. Parents are always welcome at Parkview Elementary and may visit at any time. For parent visits to school, it may be beneficial to review the following guidelines.

1. Unannounced visits to the classroom by a parent may be disruptive and unproductive. Please call your child's teacher in advance and schedule your visit at an appropriate time. This will give you the opportunity to find out what the schedule is for that particular day.
2. If there is something you would like delivered to your child, i.e. lunch, lunch money, or special money bring it to the office. We will deliver it to your child.
3. If there is something you would like to discuss with a teacher, call or send a note. A meeting or conference may be arranged using this process. Your request to meet with us will always be honored and appreciated. Also, there will be two parent/teacher conferences announced during the school year.

DISMISSAL OF STUDENTS DURING SCHOOL HOURS

During school hours, all students will be dismissed from the school office only. Prior to regular dismissal time, children need to be signed out of school. School hours are 8:15 until 3:10. **Students should not be picked up early from class except for appointments. Early pick up can result in your child having an absence/tardy from school. Please let your child finish their entire day.** Children will not be released to adults waiting in cars or to anyone who cannot identify him/herself to the satisfaction of the office staff.

TELEPHONE INFORMATION

The telephone number for Parkview Elementary is 918-968-4711. The physical address is 119 E. 10th Street, Stroud, Oklahoma 74079. The mailing address is 212 W. 7th Street, Stroud, Oklahoma 74079. Teachers can not be called to the telephone during class periods, except in an emergency. A number needs to be left so the teacher can return your call. Students will not be allowed to use the telephone except in case of an emergency. **Students will not be allowed to call home to make arrangements to stay with other students.** Students will not be called out to the telephone unless it is an emergency.

SICKNESS AND ACCIDENTS

From time to time during the school year, it may become necessary to contact parents for an emergency situation such as illness or injury to a child. It is important that we have up to date phone numbers for each parent. Additional numbers of family members or neighbors are helpful in case we can't reach you.

INSURANCE

An Accident Insurance Policy is offered for students through the school. The literature and payment envelope are sent home with each student at the beginning of the new school term. We would recommend, if not already covered by accident insurance, that you choose the coverage which best meets your needs. **THE SCHOOL CAN NOT BE HELD LIABLE FOR ACCIDENTS INCURRED AT SCHOOL.**

IMMUNIZATIONS

The State Department of Education requires the following immunizations: DPT or DT (5) doses - Polio (4) doses - Measles, Mumps, Rubella (MMR) (2) doses - Hep A (2) doses - Hep B (3) doses - Varcilla (Chicken Pox) (1) dose. **Students will not be permitted to enroll without proper immunization.**

ATTENDANCE

Regular attendance is a must! No single factor will do more to aid your progress in school than regular attendance. Parents withdrawing students from school for necessary absences, other than illness, should make arrangements with the school prior to the day of absence. Students will be counted absent if not checked in by 9:15 a.m. or if checked out before 1:15 p.m. Students checking in between 8:15/9:15 or before 2:55, will be counted tardy. Three tardies constitute one absence for first hour or last hour. Students that accumulate seven absences for first hour will be counted absent for one school day. The same rule applies for the last hour of the day. This record will be kept separate and documentation will be provided to the parent if requested. If students are absent more than 12 days each semester, the child will be retained pending the attendance committee review. We will also be working very closely with the District Attorney's office when days absent exceeds four days in a two week period. This office is very concerned about truancy issues in Lincoln County.

CHILD SUPERVISION

Please do not bring or send children to school before 7:30 a.m. Doors will not be unlocked until 7:30. There is inadequate supervision for your child's safety before this time. Please

contact the Principal for special provisions. All students are to report to their classroom. They will put their things in the hall and go to breakfast, if necessary. **Classrooms are not unlocked until 7:45 a.m.**

PERSONAL APPEARANCE CODE

Good standards of dress and appearance reflect good judgment and poise. These things help to create the purposeful atmosphere of a good school. Parkview Elementary will follow the dress code set forth by the Stroud Board of Education.

CONCERNING GOING OUTSIDE

The Principal will make decisions if students will go outside during recess. Under certain conditions students will be allowed to go outside for a short time. If weather is windy and cold or weather is below freezing outside, then students will not be permitted to go outside and will stay in their home room area. If weather is rainy or muddy, then students will not be permitted outside, otherwise all students will go outside **unless they have a note from their parents. It is our policy for all students to wear jackets or coats from October until May.**

LUNCHROOM POLICY

Students may pay for lunches by the day, week, or month – whatever is personally convenient. No student will be permitted to charge more than three days unless specific arrangements for extenuating circumstances are made with the Cafeteria Staff. Free and reduced pay lunch applications are available at the office. Any student having more than three lunch charges will be given an alternative lunch. Any questions concerning the cafeteria may be answered by calling 918-968-4176.

WEATHER DISMISSAL

The relative safety with which buses can operate is the principle determining factor when dismissing school for weather. If buses are able to travel with reasonable safety, a school day will begin. It should be emphasized that parental decisions concerning the degree of safety will be honored. Students will have full opportunity to “make-up” work for absences when streets or roads are of questionable safety. If an official decision is reached over night or on a weekend to suspend school for an upcoming day, notice will be given to radio stations KUSH 1600, KRMG 930, to television station KTVY-TV, and on the SchoolWay App.

BUS PROCEDURES

Only students that live on a bus route may ride the bus. Parents should make arrangements for students when they are going to a party or spending the night. Riding a bus is a privilege. Parkview will be concentrating on four specific bus rules. These rules are as follows: 1) Stay in your seat, 2) Hands and feet to ourselves, 3) Leave all items in a closed backpack, 4) Listen and don't argue with the bus driver. Students will be given ample opportunity to learn all four of these rules. The first infraction will be handled by talking to the student and contacting the parent. The next offense will result in removal from the bus.

PLAYGROUND SAFETY RULES

The playground is a place to have fun. It's a time to visit and play with other children and learn to get along with others. If you get upset at school, take time to think and talk with a teacher. Don't react without thinking. Rules: *****Also, see “CARDS” Behavior Policy*****

1. Stay within fence and on the playground at all times.
2. No standing on monkey bars, swings or slides.
3. Don't kick, hit or fight with others.
4. No clubs or leaving out students from activities.

5. Don't throw objects. We will not throw balls at other students.
6. No radios or play guns of any type at school.
7. Don't push or grab other students.
8. No profanity.
9. No climbing on fences.
10. Stay away from any water on the playground
11. Do not take suckers outside or put objects in your mouth while playing.
12. All children must go out unless a note is sent from home.
13. No tackle football or tackle tag.

PARKVIEW ELEMENTARY SCHOOL DISCIPLINE PLAN

*****See Attached "CARDS" Behavior Policy*****

ELECTRONIC DEVICES AND TOYS

Toys are not allowed at Parkview except for show and tell days. Also, cell phones need to be turned off and kept in backpacks during the day. No cell phone use during the day is allowed. When a cell phone is taken, the Stroud Board of Education policy will be followed. Electronic games are also not allowed at school. Any toys, phones, or electronic devices taken at school will be turned into the principal and a parent will have to pick them up at the office.

TORNADO/FIRE/LOCK DOWN PROCEDURES

The school will perform two drills for each of the above procedures. During a tornado drill the students will be taken into the two halls that are the storm shelters. These are located in the Prekindergarten/Kindergarten halls and the Second grade halls. The building will be emptied during a fire drill. All teachers will take roll to ensure all students are out of the building. The lock down drill is necessary in case of an emergency situation. All class rooms will be locked and students will be moved to an area in the classroom where they can't be seen through the door. If removal from the building is necessary, the students will be taken to the High School gymnasium.

BIRTHDAY INVITATIONS

Students should not bring individual invitations to school. If a parent wants to send invitations to the entire class, they should be given to the teacher. The teacher will hand them out at the end of the day. It is strongly recommended that all invitations be handled by parents outside the school setting.